#### **Appendix A: Letter of Intent Template**

**CALIFORNIA SEA GRANT COLLEGE PROGRAM**

**Letter of Intent: 2026 Biennial Request for Proposals**

**Provide up to 2 pages of a letter of intent using the template below.** The letter of intent template must not be altered other than to add the requested information--do not modify or delete any headings. Text must be formatted in *Arial*, 11-point font. Shaded text is explanatory detail only. Please delete all shaded text before uploading your letter of intent to eSeaGrant.

1. **PROJECT LEAD:**

(Provide the name of project team lead (i.e., lead PI), affiliation, and contact information (name of lead PI must not change from LOI to proposal submission).)

1. **CO-INVESTIGATORS:**

(Provide the name of Co-PI(s) with affiliation(s) and emails, if applicable.)

1. **PROJECT TITLE:**

(Provide the title of the project.)

1. **RESEARCH TRACK:**

(Provide the track you are applying to: Indigenous Fisheries and Aquaculture, Graduate Research Fellowship, or Cultivate Awards.)

1. **FUNDING REQUESTED:**

(Approximate funding amount to be requested and a list of all the collaborating entities who will receive funds as part of the award, if applicable.)

1. **RESEARCH TOPIC AND APPROACH**

(Brief discussion of the proposed research topic and approach, including: priority topics and strategic focus area goals the project will address, potential or known end-users of the project outcomes, and if not part of the project team, describe the Indigenous and/or community partners that you have identified or plan to contact.)