2026 Call for Host Application

**HOW TO SUBMIT A HOST APPLICATION**

*Please compile the information below into a single PDF document and email to sgproposal@ucsd.edu* ***by May 30, 2025 5:00 PM PT****.*

# **Host Office Information**

## Host Office Name

## Host Office Location (Address)

## Name(s) of Fellowship Supervisor(s)

## Email(s) of Fellowship Supervisor(s)

## Name of Fiscal Point of Contact for California Sea Grant

## Email of Fiscal Point of Contact for California Sea Grant

# **Fellowship Position Description**

If selected as a participating host, this description will be made available as submitted to prospective fellowship applicants.

The position description should provide a position title (i.e. Aquaculture and Blue Technology Fellow), detailed description of the fellow’s role and responsibilities, and potential projects throughout the year.

Details on the working location/expectations of the fellow. (i.e. virtual schedule, hybrid schedule, in-person schedule, and whether the fellow is required to relocate for the fellowship)

This position description should serve as an opportunity to describe how the position serves as a valuable educational and professional development opportunity, offering hands-on experience and mentorship in a dynamic environment. In addition to including the practical skills fellows will develop, the position description should include potential professional development opportunities, including specialized trainings, workshops, meetings, and trips that enhance the fellows learning and career readiness. Host agencies bring a wealth of experience in mentoring, guiding, and developing young professionals, providing structured support and exposure to industry best practices. Through their positions, fellows should be building a strong foundation for their future careers while expanding their professional networks and knowledge.

This position description is the first “touch point” between finalists and state agencies.

# **Statement of Proposed Financial Contribution**

The statement should include the total dollar amount of proposed financial commitment, as well as the source of proposed funding. For example, federal, state, private, NGO, etc.

Hosts are required to provide at least 75% of the entire cost of the (first) 12-month fellowship (including stipend, health insurance reimbursement, travel costs, administrative support and applicable IDC). Hosts must pay 100% of the costs for any additional fellowship(s) and/or extensions.